



## Essex CRFU Loan and Grant – Application Form

Club:	
Club Contact:	Position:
Email Address:	Contact Number:
Is Your Club Freehold or Leasehold?	
If Leasehold, how many years remain on the lease?	

Project, please enter details of project:			
Please provide details of any estimates already received:			
Start Date		End Date	
What is the Total Project Cost including VAT.			£

Please enter Club Contribution toward project.		£
How much funding are you looking for in terms of a loan?		£
How much funding are you looking for in terms of a grant?		£
Please provide details of any other sources of grant or loan funding equired as part of this project.		£

CRITERIA. (Tick to Confirm.

We confirm the Club's players do not receive any payment or material benefit outside of that allowed by RFU Regulation. 7	
We confirm that the Club has a minimum tenure of 5 years.	
We confirm that all required funding required to complete the project is secured.	
We confirm that planning permission is not required.	

We confirm that any Club funds required to complete the project are in place.	
We confirm that planning permission is required and has been approved.	
We confirm that any changes to building works for the Clubhouse and/or changing rooms comply with RFU Design Guide to Changing Rooms and Clubhouses.	

**DECLARATION>**

We certify that the information in this application is correct to the best of our knowledge.

We understand that Essex RFU may.

- require further evidence from the Club to support this information at any stage of the process.
- require repayment of the grant if any information supplied is found to be incorrect.
- Reject any grant application for work started before the project has been approved, unless Essex RFU has given prior written permission.
- Withdraw any grant application, if the work is not completed by the end date agreed as part of the grant approval, unless Essex RFU has given prior written permission.

Declaration must be signed by the Chairman and one other Executive Member.

Name		Email Address	
Position		Date	

Name		Email Address	
Position		Date	

Please complete the form in full and email the WORD (not PDF) version to [Finance@Essexrugby.com](mailto:Finance@Essexrugby.com).

**ESSEX MANAGEMENT GROUP COMMENTS & SIGN OFF.**

<b>Recommendations</b>	<b>Conditions</b>

Amount Awarded - Grant	£
Amount Awarded – Loan	£
Number of Years Loan repaid over: (Years)	
Interest Rate agreed	%
Is a guarantor required. (Yes/No)	

Approved – Chairman	Signature	Date:
Approved – Hon Sec.	Signature	Date: